

## How do I sign up?

- **Pre-registration is required.**
- The \$35 registration fee includes a manual, morning and afternoon snack, and box lunch.
- Complete the attached registration form and mail it, along with the registration fee, by February 27, 2020.
- **No refunds after February 27, 2020**
- Make checks payable to City of Brooklyn Center
- Mail the registration form and check to:

City of Brooklyn Center  
Attn: Lisa Bluemke  
6301 Shingle Creek Pkwy  
Brooklyn Center, MN 55430

- If you require special accommodations (including dietary) for participating in the training, please call:

**Becky Boie at (763) 503-3272 prior to February 27, 2020.**

- 8 hours of POST credits are available for law enforcement officers attending the full day.
- The entire 8 hours is required for CFMH Phase I certification. **Late arrivals may be denied entrance into class; no refunds.**

The Minnesota Crime Free Multi-Housing Program is sponsored by the: **Minnesota Crime Prevention Association**



**Brooklyn Center  
Police Department  
6645 Humboldt Ave No  
Brooklyn Center, MN 55430**

Becky Boie  
(763)-503-3272  
bboie@ci.brooklyn-center.mn.us

# Crime Free Multi-Housing Phase I Training



*"Keeping Illegal Activity Out of Rental Property"*

**March 4, 2020**

**Community Center  
Phil Cohen Room (Second Level)  
6301 Shingle Creek Pkwy  
Brooklyn Center, MN 55429**

**8:30 a.m. - 4:30 p.m.**  
(Registration starts at 8:00 a.m.)

**Registration Fee: \$35.00**

Sponsored by:  
*Brooklyn Center Police Department*

*8 hours of POST Credits available to law enforcement*

## What is CFMH?

The Crime Free Multi-Housing (CFMH) program is designed to reduce crime, drugs, illegal, and nuisance activity in rental communities. Developed in 1992, CFMH can be found throughout the U.S. and Canada. **CFMH is pro-manager, pro-resident, and anti-crime.** CFMH is a three-phase program:

**PHASE I:** Management/Owner Training

**PHASE II:** Crime Prevention Through Environmental Design (CPTED) survey

**PHASE III:** Resident Crime Watch Training

Once all three phases are completed, the property is fully certified. This allows use of the CFMH sign and use of the CFMH logo in advertising. Full certification must be renewed annually.

## Who Should Attend?

CFMH is a must for anyone who is involved in rental housing, including: single family rental property owners, apartment managers, and all employees who are responsible for screening and approving new residents *or* who deal with resident retention or termination.

In addition, maintenance employees are also encouraged to attend, for a better understanding of their role in reporting suspicious activity and crime prevention.

Property owners and area managers also find the training valuable in understanding the CFMH programs and supporting changes needed for full CFMH certification.

## What will I learn?

To fulfill the Phase I training requirement, **you must attend the entire day of training.**

Some topics covered during the class are:

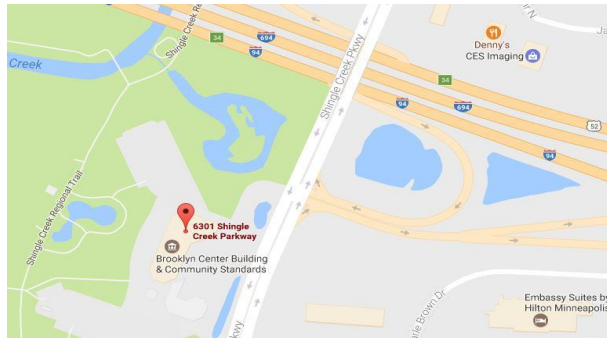
- Applicant Screening & Tips
- CPTED/Resident Meetings
- Leases, Evictions, & Legal Issues
- Terrorism Awareness & Prevention
- Working with the Police
- Recognizing Illegal Activity
- Fire Safety

## Why should I attend?

*Benefits for Rental Managers:*

- A stable, more satisfied resident base
- Increased demand for rental units
- A reputation for active management
- Lower maintenance and repair costs
- Increased property values
- Improved personal safety for tenants, landlords, and managers
- Risk Management techniques to help reduce premises liability

## Where is the training?



Take I-94/694 to Shingle Creek Pkwy, Head South across bridge on Shingle Creek Pkwy and take the first right at intersection.

The training and landlord guide provided by your local Police Department is intended to foster healthy and safe neighborhoods through landlord involvement to reduce drug dealing and other illegal activity in the community. The manual and training should not be regarded as legal advice or considered a replacement for the landlord's responsibility to be familiar with the law. In that regard, I release the Police Department and its employees from all liability and responsibility from my participation in this training program.

Signature

Date

Name (how you would like it to appear on your certificate)

Home Mailing Address

City, State, Zip

Rental Property Address

Email

Daytime Phone: \_\_\_\_\_

To help prepare our class, please let us know if you are an owner/manager/employee of:

- Multi-family Housing (City): \_\_\_\_\_  
 Single Family Housing (City): \_\_\_\_\_  
 Law Enforcement Department \_\_\_\_\_

Please complete a separate registration form for each person attending the training. Make copies as needed.

Checks should be made out to:

**City of Brooklyn Center**

Please detach and mail with check to:

**City of Brooklyn Center  
Attn: Lisa Bluemke  
6301 Shingle Creek Pkwy  
Brooklyn Center, MN 55430**