



**MINNESOTA CRIME PREVENTION ASSOCIATION
BOARD MEETING MINUTES**

Date: 01/02/2020

Meeting held at Scott County Law Enforcement Center

Board Members: Alicia Mages, Becky Boie, Sterling Cayer, Nicole Clifton, Georgeann Freeman, Andrea Hunt, Trish Heitman, Julie Janke, Amy Lueck, Tony Mortinson, Nicole Neis, Betsy Sell, Todd Strege

Absent: Pam Paget (BCA Appointed Liaison); Patricia Lammers, Paul Schley

CALL TO ORDER:

Meeting was called to order by Alicia at 0949 hours

SECRETARY REPORT (Betsy):

Meeting notes of 11-07-2019 distributed for review.

Motion to approve the meeting minutes.

Motion: Becky

Second: Georgeann

All approved.

TREASURER REPORT (Becky):

Report distributed by Becky, who advised there are still a few outstanding conference checks (those sent to the BCA).

Balance - \$21,828.01

Motion to approve Treasurer's report.

Motion: Todd

Second: Georgeann

All Approved

CORRESPONDENCE:

Emails inquiring about Day 1 training – directed to monitor the MCPA website for posted trainings.

PRESIDENTS REPORT (Alicia):

N/A

VICE PRESIDENTS REPORT (Todd):

N/A

OLD BUSINESS:

AG Report – filed.

Amended 2017 - Becky is working on the review of the administrative costs reported.

Crime Prevention Practitioners Training – Feb 25-27 at Chaska FD. Alicia would like a board member present each day (since Julie reserved Chaska FD, will be in attendance all three days). Lunch is to be provided – related planning needs to be finalized.

CPTED Training – May 11-15, 2020 Washington Cty Govt Ctr, Stillwater

Registration deadline is March 29th. Julie reported there are 17 registered (includes 1 seat planned for host Washington Co, 3 reserved by Ramsey Cty to be paid as budget available in 2020). Form on website again altered to highlight payment to be made to MCPA, not board member/member dept.

MCPA Mail at BCA: Georgeann to send a reminder to Pam, Nicole stopping by BCA on Monday to pick up any/all mail.

MN Chief's of Police Conference – Apr 19-22 in St Cloud – Paul attending.

Explorer's Conference – Apr 23-25 – Patty, Todd, Tony, Andrea (pending approval). Todd is covering the Neighborhood Watch test. Julie advised Judges' meeting moved to Thursday pm, appetizers and non-alcoholic drinks included.

Explorer Training – Cottage Grove or Jordan – Apr 4-5 - Julie will have a group at the training, so can help one day or the other but not both.

2020 Washington DC Fly In – Mar 11-13 – Amy attending (\$1600/person). Need to obtain form to complete/present to Treasurer.

CFMH Day 2 Training – Becky/Terry are hosting training 01-08-2020 9am-3pm at Brooklyn Park Community Center. Five enrolled, 5 more attending from out-state (IL). Becky recommends for future: we should schedule yearly trainings North Metro Day 1/Day 2 and a South Metro Day 1/Day 2. Standardize charge to cover expenses (charging to cover expenses also encourages those who sign up to actually attend).

COMMITTEE REPORTS:

- Education/Training:
 - Annual Conference – Becky – Mankato contract is pending (details in review).
 - Training – SAVE Training – discussed was if a 'Train the Trainer' course is offered, if not – schedule to host a SAVE training next year.
- Membership/Public Outreach:
 - Website (Todd/Trish): on-line payment is now available for trainings. The Crime Practitioners training form has been on-line, adding the on-line payment option.
 - Crime Prevention Tip Updates – some have been redrafted/updated, discussed was adding revision dates and creating a new form/format to make it evident that the tips are newly updated.
 - Crime Bytes (Todd/Tony): N/A
 - Membership Update (Georgeann): 2 registered, \$50 until Mar 15, \$60 after.
- MCPA Programs:

- Night to Unite/NNO (Nicole Neis) – Nicole planning to obtain remaining supplies from Laura. Estimating the budget will be similar to last year (\$2,800 for breakfast catering, plaques, plaque plates, etc). Motion to approve budget of \$2,800 for Night to Unite committee.
Motion: Becky
Second: Betsy
All approved.
- Trading Cards (Nichole/Betsy) – ideally, if we could get the trading card tips/artwork/printing/etc completed in advance of the NTU breakfast – that would be an ideal means of distributing to those who don't already pick up directly.
- Crime Free (Patty) – N/A
- LESMG (Alicia) – See new business.

NEW BUSINESS:

- **SMILE Conference** – Scottsdale, AZ – Jun 15-17 - \$500 – Nicole Clifton is attending through her department. Georgeann and Trish are checking with their departments. (Second ISMILE Conference – Scottsdale, AZ – Jun 17-19 - \$500 – is for investigators.)
- **Bylaw Revision** – Board Signatures – update the bylaws to reflect the new slate of 2020 board members (all members present signed).
- **AAA** – Alicia to send a request for 2020 Crime Prevention conference sponsorship (\$5,000).
- **AUSM** – sent a bill for speakers/mileage following the 2019 Crime Prevention conference. Motion is to propose the board reimburse for mileage \$180.40 (routinely done for conference/training speakers).

Motion: Tony

Second: Georgeann

All approved.

Meeting Evaluation:

N/A

Motion to adjourn.

Motion: Alicia

Second: Betsy

All Approved

11:43 hours

A D J O U R N