



**MINNESOTA CRIME PREVENTION ASSOCIATION
BOARD MEETING MINUTES**

**Date: 11/15/2018
Meeting held at Osseo PD**

Board Members: Becky Boie, Linda Canton, Alex Draeger, Breanna Freedman, Georgeann Freeman, Trischa Heitman-Ochs, Julie Janke, Patricia Lammers, Amy Lueck, Alicia Mages, Afton Martens, Tony Mortinson, Paul Schley, Roxanne Schreder, Betsy Sell, Todd Strege

Absent: Pam Paget (BCA Appointed Liaison)

CALL TO ORDER:

Meeting was called to order by Julie at 0937 hours

SECRETARY REPORT (Betsy):

Meeting notes to be sent via email for approval by membership.

TREASURER REPORT (Roxanne):

Current checking balance \$25,878.80
Square Up payment pending - \$864.00
Motion to approve Treasurer's report.
Motion: Alicia
Second: Alex
All Approved

CORRESPONDENCE

Alicia – Visit Mankato would like to provide a conference quote (Alicia provided info).

PRESIDENTS REPORT (Julie):

Welcome new members, thank-yous and farewells to exiting board members

VICE PRESIDENTS REPORT (Alicia):

(see next item)

OLD BUSINESS:

January Crime Prevention Practitioner's course hosted by BCA

BCA has 12 signed up
Needs 9 instruction slots filled

Jan 14 - Monday –

Getting Started/Implementing/Crime Prev Programs – 8-9:30am (Alicia)
The Crime Prevention Paradigm – 9:45-10:45 (Alicia)

TZD/Traffic Safety – 10:45-11:45 (State Patrol/Zero person?)

Effective Presentations – 12:15-13:45 (Alicia)

Jan 15 - Tuesday –

House of Worship Risk Assessments – 2-3pm (Simon?)

Academies and Other Programs – 3-4pm (Patty L)

Jan 16 - Wednesday -

Whats New in the World of Internet Safety – 9:45-11:15 (NetSmart? Leike)

Taking the CP Practioner's Test – 11:15-11:45am (Becky B)

Also requested was assistance with instructor biographies, etc.

Additional discussion planned re: future similar trainings.

COMMITTEE REPORTS:

- **Education/Training:**

- Annual Conference – Becky

Washington County planning to host CPTED (Art)

MCPA owes the hotel approx \$2k, the itemization was just sent last week and is under review (expected is there will be some items discussed with the hotel/some fees reduced). A few costs were higher than anticipated (some vendors had multiple people/attended breakfast buffet, one vendor appeared that did not RSVP).

Lower than anticipated networking/Sunday night attendance – many attendees went to hotel bar upstairs as hotel CC machine was not working, some preferred bar food options/tv-game, etc).

May need to increase conference fee slightly next year (\$20-\$25?)

May opt to reserve room within bar instead

~~X~~ Option to eliminate the 2 a.m. food/drink breaks

Alter vendor times to 9am-5pm (most left 'early' per schedule)

Feedback was provided to hotel re: selected reserved areas not being completely cleaned/refreshed between sessions

Oct MCPA Conference evaluations –

Breanna/Alex presented summary evaluation documents –

Overall conference evaluation

Break-out room/Session evaluations

Brooklyn Center attendee won drawing for free conference next year

- Crime Prevention Practioners course (see notes above)

- **Membership/Public Outreach:**

- **Website (Todd):**

Correspondence –

Dodge Cty Sheriff rqst ppt (Becky provided), trainings (refer ed to web site)

Several new programs (Paw Patrol, etc) added to site

Maryann removed from site/board member updates made
Updating of pictures in progress, pictures of award winners were sent to agencies.
Member resources upcoming additions – how to remove name from call lists/etc. Also to be added to Crime Bytes.
Conference-related info was sent to members/prior members/known CP supervisors.

○ **Crime Bytes (Todd, Tony, Jo):**

Two sent out last year

Plan is to send more frequently this year using Mail Chimp, January to be the first and then every 4 months ongoing.

Possibly – explore video Crime Bytes, set up of a Facebook page, explore software that would allow creation/posting to multiple social media sites

○ **Membership Update (Georgeanne)**

No update (count)

Two 2018 memberships just submitted – will be considered 2019

To do prior to January meeting – create/print notification to all departments (est 400) re: MCPA 2019 membership application, plan to include ‘why you should join’ as well as ‘save the date’ for next year’s conference since dates/location set. Sheets/stamps/envelopes/labels to be collated by board at January meeting.

Additional suggestion (Alex) – establish a half-sheet/postcard-size notice re: MCPA/membership/conference and send to all agencies.

• **MCPA Programs:**

○ Night to Unite/NNO (Laura Landes, Julis, Becky)

Discussion re: NTU and NNO

Background re: MCPA creation of NTU/logo/no copyright

Data privacy, providing only redacted information upon request

MCPA supports both as they have the same purpose.

○ Crime Free (Ruthann and Paul)

Next meeting is Nov 20 – 1pm at Anoka PD

○ Trading Cards

Nichole advised ordering sponsor plaques (Betsy to discuss with Nichole if plaques are general and repeat-sponsors then receive a ‘year’ addition)

○ LESMG (Alicia)

Interest in continuing meetings quarterly, alter to half day and possibly include with training. Possibly utilize social media with the training. IACP – Facebook fact sheet, Facebook – resource for building your social media page. Overview of Social Media Group feedback.

NEW BUSINESS:

• International Crime Free membership

If we re-new membership - \$200

(Ruthann was cc'd, board discussion was to table until demonstrated need for resources)

- MN Chief's Conference- April 15th & 16th
Non-profit booth is \$200, deadline for booth was Nov 1.
Next conference is in St Cloud/River's Edge.
Alicia/Paul attended last year, a conference membership was given away.
Motion to purchase a booth – Paul
Second – Todd
All Approved
- Request for approval- Credits Kissner
Provided multiple certificates of completion for related course
Motion to accept her credits – Alicia
Second – Georgeann
All Approved
- Explorer training-Jordan- March 30 & 31st
Simply notification – 'Save the Date' for board members
Background for new members – for many years MCPA board members have attended the Explorer training and hosted a portion (Crime Prevention, Neighborhood Watch, CPTED, etc).
Explorer competition Apr 25th – 27th in Rochester and MCPA board members have attended to judge scenarios.
Motion to continue participation – Paul
Second – Todd
All Approved
- Certificate paper for CFMH classes
Maryann/BCA used to provide paper with different colored borders for use in printing CFMH certificates. Per discussion, we will exhaust the supply of paper on hand – then encourage agencies to purchase their own.
- Dates for MCPA meetings next year
First Thursday meeting dates agreed upon

YEAR END REPORT

Board of director list (Alex)
Committee members (Roxanne)
Explorer Competition (Todd)
Annual Conference (Becky)
Election Results (Alicia)
Conference Award Winners (Alicia)
MPPA fly-in (Julie)
Training Highlights (Alicia)
Crime-free programs (Ruthann)
Night to Unite (Laura L)
MN Twins Trading Cards (Nichole)
Financials (Roxanne)
Past Presidents (Roxanne will add Julie J)

MPPOA DC Lobbying trip "FLY-IN"

Usually held in March, info will be received in December. Cost typically \$1500.
Motion to spend funds to send representative if invited again this year: Becky
Motion amended by Linda to increase reserve amt to \$1800.
Second – Linda
All Approved.

MCPA BY-LAWS

(Becky) Need to review-for-update (especially – CrimeWatch/BCA references).

(Alicia) Send out 2019 Certified Crime Prevention Practitioner certificates (email), also pins and test results.

Motion to adjourn: Alicia

Second: Paul

All Approved

1207 hours
